

XBRL Excel Utility	
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### 1. Overview

The excel utility can be used for creating the XBRL/XML file for filing of Corporate Governance Report

XBRL filing consists of two processes. Firstly generation of XBRL/XML file and upload of generated XBRL/XML file to BSE Listing Center Website (www.listing.bseindia.com) .

### 2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro - Manual attached with zip file.

### 3. Index

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### 5. Steps for Filing Corporate Governance Report

**I. Fill up the data:** Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)

- Use paste special command to paste data from other sheet.

**II. Validating Sheets:** Click on the "**Validate**" button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.

**III. Validate All Sheets:** Click on the "**Home**" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

**IV. Generate XML :** Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on 'Generate XML' to generate XBRL/XML file.

- Save the XBRL/XML file in your desired folder in local system.

**V. Generate Report :** Excel Utility will allow you to generate Report. Now click on 'Generate Report' to generate html report.

- Save the HTML Report file in your desired folder in local system.
- To view HTML Report open "Chrome Web Browser" .
- To print report in PDF Format, Click on print button and save as PDF.

**VI. Upload XML file to BSE Listing Center:** For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

### 6. Fill up the data in excel utility

1. Cells with red fonts indicate mandatory fields.
2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
3. You are not allowed to enter data in the Grey Cells.
4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.
5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML.
6. Select data from "Dropdown list" wherever applicable.
7. Adding Notes: Click on "Add Notes" button to add notes

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### General information about company

Scrip code	523708
NSE Symbol	EIMCOELECO
MSEI Symbol	NOTLISTED
ISIN	INE158B01016
Name of the entity	EIMCO ELECON (INDIA) LIMITED
Date of start of financial year	01-04-2024
Date of end of financial year	31-03-2025
Reporting Quarter	Quarterly
Date of Report	30-06-2024
Risk management committee	Not Applicable
Market Capitalisation as per immediate previous Financial Year	Top 2000 listed entities

Enter the quarter ended date only

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Annexure 1

Annexure 1 to be submitted by listed entity on quarterly basis

I. Composition of Board of Directors

Disclosure of roles on composition of board of directors explanatory																											
																		Add Notes									
Whether the listed entity has a Regular Chairperson																											
Yes																											
Whether Chairperson is related to MD or CEO																											
Yes																											
Disqualification of Directors under section 164 of the Companies Act, 2013																											
Sr	Title (Mr / Ms)	Name of the Director	PAN	DOB	Category 1 of directors	Category 2 of directors	Category 3 of directors	Date of Birth	Whether the director is disqualified?	Start Date of disqualification	End Date of disqualification	Details of disqualification	Current status	Whether special resolution passed? (Refer Reg. 17(3A) of Listing Regulations)	Date of passing special resolution	Initial Date of appointment	Date of Re-appointment	Date of cessation	Tenure of director (in months)	No of Directorship in listed entities including this listed entity (Refer Regulation 17A of Listing Regulations)	No of independent Directorship in listed entities including this listed entity (Refer Regulation 17A(1) & 17A(2))	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of post of Chairperson or Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)	Reason for Creation	Notes for non providing PAN	Notes for non providing DIN	
Add Director																											
1	Mr	SHRIMP MANISHAM DUTTA	AJCPF2712L	20011218	Non-Executive - Non Independent Director	Chairperson related to Director		05-11-1987	No				Active	Yes	22-08-2024						2	0	1	0			
2	Mr	DEBASHANT CHANDRAGANT AMIN	AJCPA8113	01056602	Non-Executive - Nominee Director	Not Applicable		09-08-1956	No				Active	No		21-10-2007		21-08-2024			2	0	1	1			
3	Mr	DR SHYAM CHAWLA	AJCPD0804G	02010410	Director	Not Applicable		04-01-1973	No				Active	No		01-04-2024				3.00	5	1	5	2			
4	Mr	VENKATRAMAN SRINIVASAN	AJCPV188G	02040012	Director	Not Applicable		03-03-1959	No				Active	No		24-04-2023		24-04-2023		14.00	5	5	7	2			
5	Ms	MANJULA DEVI SHROFF	AJCPD2908	02032709	Director	Not Applicable		27-03-1964	No				Active	No		07-02-2015		1-08-2022		12.00	1	1	2	0			
6	Ms	REKHA PRADYUMN BHARGWATI	AJAPR2617B	02080280	Director	Not Applicable		26-08-1986	No				Active	No		09-11-2016		09-11-2021	28-08-2024	01.00	4	1	1	0	Others		
7	Mr	PRASADIN PATEL	AJBP3384G	02037204	Executive Director	Not Applicable	MD	01-04-1958	No				Active	No		08-11-2016		08-11-2021			2	0	0	0			
8	Mr	MUKESHKARAN DIXIT	AJBP3243D	08442155	Executive Director	Not Applicable	MD	26-01-1987	No				Active	No		01-09-2019		10-09-2022			1	0	0	0			

**Disclosure of notes on composition of Board of Directors explanatory:**

Shri Nirmal P. Bhogilal has completed his second and final term of appointment as an Independent Director of the Company with effect from the close of business hours on 31st March, 2024 and the Company has appointed Shri Jai S. Diwanji as a Non-Executive Independent Director of the Company for a period of 5 (five) consecutive years w.e.f. 1<sup>st</sup> April, 2024.

Ms. Reena P. Bhagwati has resigned from the position of Non-Executive – Independent Director of the Company w.e.f. the close of business hours of 28<sup>th</sup> June, 2024 due to personal reasons. Therefore, the position held by Ms. Reena P. Bhagwati in the Nomination and Remuneration Committee comes to an end w.e.f. 28<sup>th</sup> June, 2024.

Annexure 1

II. Composition of Committees

Disclosure of notes on composition of committees explanatory

Add Notes

For this quarter kindly note the following points:  
 1. Date of Appointment and Date of Cessation (if applicable) must be mandatorily filled for every Committee.  
 2. Date of Appointment can be any day upto September 30, 2022.  
 3. Date of Cessation must be for the current quarter only, i.e. July 1,2022 to September 30,2022

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be pre-filled automatically

Audit Committee Details							
Whether the Audit Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	00246012	VENKATRAMAN SRINIVASAN	Non-Executive - Independent Director	Chairperson	24-04-2023		
2	00910410	JAI SHSHIR DIWANJ	Non-Executive - Independent Director	Member	01-04-2024		
3	00297159	MANJULA DEVI SHROFF	Non-Executive - Independent Director	Member	18-05-2017		
4	00012138	PRADIP MANUBHAI PATEL	Non-Executive - Non Independent Director	Member	11-05-2007		
5							
6							
7							
8							
9							
10							

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be pre-filled automatically

Nomination and remuneration committee							
Whether the Nomination and remuneration committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	00910410	JAI SHSHIR DIWANJ	Non-Executive - Independent Director	Chairperson	01-04-2024		
2	00012138	PRADIP MANUBHAI PATEL	Non-Executive - Non Independent Director	Member	02-02-2015		
3	00096280	REENA PRAVIN BHAGWATI	Non-Executive - Independent Director	Member	30-01-2023	28-06-2024	
4	00246012	VENKATRAMAN SRINIVASAN	Non-Executive - Independent Director	Member	29-06-2024		
5							
6							
7							
8							
9							
10							

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be pre-filled automatically

Stakeholders Relationship Committee							
Whether the Stakeholders Relationship Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	01056652	PRASHANT CHANDRAKANT AMIN	Non-Executive - Nominee Director	Chairperson	25-07-2016		
2	00012138	PRADIP MANUBHAI PATEL	Non-Executive - Non Independent Director	Member	02-02-2015		
3	00297159	MANJULA DEVI SHROFF	Non-Executive - Independent Director	Member	30-01-2023		
4							
5							
6							
7							
8							
9							
10							

Risk Management Committee							
Whether the Risk Management Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be pre-filled automatically

Corporate Social Responsibility Committee							
Whether the Corporate Social Responsibility Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	00012138	PRADIP MANUBHAI PATEL	Non-Executive - Non Independent Director	Chairperson	02-02-2015		
2	01056652	PRASHANT CHANDRAKANT AMIN	Non-Executive - Nominee Director	Member	02-02-2015		
3	00297159	MANJULA DEVI SHROFF	Non-Executive - Independent Director	Member	25-07-2016		
4							
5							
6							
7							
8							
9							
10							

Other Committee

Sr	DIN Number	Name of Committee members	Name of other committee	Category 1 of directors	Category 2 of directors	Remarks
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

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**Disclosure of notes on composition of committees explanatory:**

Ms. Reena P. Bhagwati has resigned with effect from the close of business hours on 28<sup>th</sup> June, 2024. Therefore, the position held by Ms. Reena P. Bhagwati in the Nomination and Remuneration Committee comes to an end with effect from 28<sup>th</sup> June, 2024.

Shri Jai S. Diwanji has been appointed as the Chairman and Shri Venkatraman Srinivasan has been appointed as the Member post reconstitution of the Nomination and Remuneration Committee by the Board of Directors of the Company by way of Circular Resolution dated. 29<sup>th</sup> June, 2024.

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Disclosure of notes on meeting of board of directors explanatory

[Add Notes](#)

Sr	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Notes for not providing Date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors as on date of the meeting	Number of Directors present* (All directors including Independent Director)	No. of Independent Directors attending the meeting*
	<a href="#">Add</a>	<a href="#">Delete</a>					
1	24-01-2024			Yes	8	7	4
2	18-04-2024	84		Yes	8	7	3

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\* to be filled in only for the current quarter meetings



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## Annexure 1

## IV. Meeting of Committees

Disclosure of notes on meeting of committees explanatory

[Add Notes](#)

Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Name of other committee	Reason for not providing date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors in the Committee as on date of the meeting	Number of Directors Present (All Directors including Independent Director)	No. of Independent Directors attending the meeting*	No. of members attending the meeting (other than Board of Directors)
	<a href="#">Add</a>	<a href="#">Delete</a>								
1	Audit Committee	24-01-2024				Yes	4	4	3	0
2	Audit Committee	18-04-2024	84			Yes	4	4	3	0
3	Nomination and remuneration committee	24-01-2024				Yes	3	3	2	0
4	Nomination and remuneration committee	18-04-2024	84			Yes	3	2	1	0
5	Stakeholders relationship Committee	18-04-2024				Yes	3	3	1	0
6	Corporate Social Responsibility Committee	18-04-2024				Yes	3	3	1	0

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\* to be filled in only for the current quarter meetings

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Details of Cyber security incidence		
Whether as per Regulation 27(2)(ba) of SEBI (LODR) Regulations, 2015 there has been cyber security incidents or breaches or loss of data or documents during the quarter		No
Other details of cyber security incidence or breaches or loss of data event		<a href="#">Add Notes</a>
Number of cyber security incidence or breaches or loss of data event occurred during the quarter		
<b>Sr.</b>	<b>Date of the event</b>	<b>Brief details of the event</b>

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Annexure 1			
V. Related Party Transactions			
Sr	Subject	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
1	Whether prior approval of audit committee obtained	Yes	
2	Whether shareholder approval obtained for material RPT	Yes	
3	Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes	
Disclosure of notes on related party transactions			<a href="#">Add Notes</a>
Disclosure of notes of material transaction with related party			<a href="#">Add Notes</a>

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## Annexure 1

## VI. Affirmations

Sr	Subject	Compliance status (Yes/No)
1	The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015	Yes
2	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 <b>a. Audit Committee</b>	Yes
3	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. <b>b. Nomination &amp; remuneration committee</b>	Yes
4	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. <b>c. Stakeholders relationship committee</b>	Yes
5	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. <b>d. Risk management committee (applicable to the top 1000 listed entities)</b>	NA
6	The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
7	The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
8	This report and/or the report submitted in the previous quarter has been placed before Board of Directors.	Yes
9	<b>Any comments/observations/advice of Board of Directors may be mentioned here:</b>	<a href="#">Add Notes</a>

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## Annexure 1

Sr	Subject	Compliance status
1	Name of signatory	Rikenkumar Dalwadi
2	Designation	Company Secretary and Compliance Officer

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### Signatory Details

Name of signatory	Rikenkumar Dalwadi
Designation of person	Company Secretary and Compliance Officer
Place	Vallabh Vidyanagar
Date	18-07-2024

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