

| XBRL Excel Utility |  |
|--------------------|--|
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### 1. Overview

The excel utility can be used for creating the XBRL/XML file for e-filing of Corporate Governance Report

XBRL filing consists of two processes. Firstly generation of XBRL/XML file and upload of generated XBRL/XML file to BSE Listing Center Website ([www.listing.bseindia.com](http://www.listing.bseindia.com)) .

### 2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro - Manual attached with zip file.

### 3. Index

|    |  |  |
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### 5. Steps for Filing Corporate Governance Report

**I. Fill up the data:** Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)

- Use paste special command to paste data from other sheet.

**II. Validating Sheets:** Click on the "**Validate**" button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.

**III. Validate All Sheets:** Click on the "**Home**" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

**IV. Generate XML :** Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on 'Generate XML' to generate XBRL/XML file.

- Save the XBRL/XML file in your desired folder in local system.

**V. Generate Report :** Excel Utility will allow you to generate Report. Now click on 'Generate Report' to generate html report.

- Save the HTML Report file in your desired folder in local system.
- To view HTML Report open "Chrome Web Browser" .
- To print report in PDF Format, Click on print button and save as PDF.

**VI. Upload XML file to BSE Listing Center:** For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

### 6. Fill up the data in excel utility

1. Cells with red fonts indicate mandatory fields.
2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
3. You are not allowed to enter data in the Grey Cells.
4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.
5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML.
6. Select data from "Dropdown list" wherever applicable.
7. Adding Notes: Click on "Add Notes" button to add notes

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| General information about company                              |                              |
|--|------------------------------|
| Scrip code   | 523708                       |
| NSE Symbol   | EIMCOELECO                   |
| MSEI Symbol  | NOTLISTED                    |
| ISIN   | INE158B01016                 |
| Name of the entity   | EIMCO ELECON (INDIA) LIMITED |
| Date of start of financial year                                | 01-04-2023                   |
| Date of end of financial year                                  | 31-03-2024                   |
| Reporting Quarter  | Half Yearly                  |
| Date of Report   | 30-09-2023                   |
| Risk management committee                                      | Not Applicable               |
| Market Capitalisation as per immediate previous Financial Year | Top 2000 listed entities     |

Enter the quarter ended date only

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Annexure 1

II. Composition of Committees

Disclosure of notes on composition of committees explanatory

Add Notes

For this quarter kindly note the following points:

1. Date of Appointment and Date of Cessation (if applicable) must be mandatorily filled for every Committee.
2. Date of Appointment can be any day upto September 30, 2022.
3. Date of Cessation must be for the current quarter only, i.e. July 1, 2022 to September 30, 2022

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically

| Audit Committee Details                               |            |                           |  |                         |                     |                   |         |
|---|------------|---------------------------|--|-------------------------|---------------------|-------------------|---------|
| Whether the Audit Committee has a Regular Chairperson |            |                           |  |                         | Yes                 |                   |         |
| Sr  | DIN Number | Name of Committee members | Category 1 of directors                  | Category 2 of directors | Date of Appointment | Date of Cessation | Remarks |
| 1   | 00246012   | VENKATRAMAN SRINIVASAN    | Non-Executive - Independent Director     | Chairperson             | 24-04-2023          |                   |         |
| 2   | 00173168   | NIRMAL PRATAP BHOGILAL    | Non-Executive - Independent Director     | Member                  | 04-11-2011          |                   |         |
| 3   | 00297159   | MANJULA DEVI SHROFF       | Non-Executive - Independent Director     | Member                  | 18-05-2017          |                   |         |
| 4   | 00012138   | PRADIP MANUBHAI PATEL     | Non-Executive - Non Independent Director | Member                  | 11-05-2007          |                   |         |
| 5   |            |                           |  |                         |                     |                   |         |
| 6   |            |                           |  |                         |                     |                   |         |
| 7   |            |                           |  |                         |                     |                   |         |
| 8   |            |                           |  |                         |                     |                   |         |
| 9   |            |                           |  |                         |                     |                   |         |
| 10  |            |                           |  |                         |                     |                   |         |

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically

| Nomination and remuneration committee                                       |            |                           |  |                         |                     |                   |         |
|---|------------|---------------------------|--|-------------------------|---------------------|-------------------|---------|
| Whether the Nomination and remuneration committee has a Regular Chairperson |            |                           |  |                         | Yes                 |                   |         |
| Sr  | DIN Number | Name of Committee members | Category 1 of directors                  | Category 2 of directors | Date of Appointment | Date of Cessation | Remarks |
| 1   | 00173168   | NIRMAL PRATAP BHOGILAL    | Non-Executive - Independent Director     | Chairperson             | 02-02-2015          |                   |         |
| 2   | 00096280   | REENA PRAVIN BHAGWATI     | Non-Executive - Independent Director     | Member                  | 30-01-2023          |                   |         |
| 3   | 00012138   | PRADIP MANUBHAI PATEL     | Non-Executive - Non Independent Director | Member                  | 02-02-2015          |                   |         |
| 4   |            |                           |  |                         |                     |                   |         |
| 5   |            |                           |  |                         |                     |                   |         |
| 6   |            |                           |  |                         |                     |                   |         |
| 7   |            |                           |  |                         |                     |                   |         |
| 8   |            |                           |  |                         |                     |                   |         |
| 9   |            |                           |  |                         |                     |                   |         |
| 10  |            |                           |  |                         |                     |                   |         |

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically

| Stakeholders Relationship Committee                                       |            |                           |  |                         |                     |                   |         |
|---|------------|---------------------------|--|-------------------------|---------------------|-------------------|---------|
| Whether the Stakeholders Relationship Committee has a Regular Chairperson |            |                           |  |                         | Yes                 |                   |         |
| Sr  | DIN Number | Name of Committee members | Category 1 of directors                  | Category 2 of directors | Date of Appointment | Date of Cessation | Remarks |
| 1   | 01056652   | PRASHANT CHANDRAKANT AMIN | Non-Executive - Nominee Director         | Chairperson             | 25-07-2016          |                   |         |
| 2   | 00012138   | PRADIP MANUBHAI PATEL     | Non-Executive - Non Independent Director | Member                  | 02-02-2015          |                   |         |
| 3   | 00297159   | MANJULA DEVI SHROFF       | Non-Executive - Independent Director     | Member                  | 30-01-2023          |                   |         |
| 4   |            |                           |  |                         |                     |                   |         |
| 5   |            |                           |  |                         |                     |                   |         |
| 6   |            |                           |  |                         |                     |                   |         |
| 7   |            |                           |  |                         |                     |                   |         |
| 8   |            |                           |  |                         |                     |                   |         |
| 9   |            |                           |  |                         |                     |                   |         |
| 10  |            |                           |  |                         |                     |                   |         |

| Risk Management Committee                                       |            |                           |                         |                         |                     |                   |         |
|---|------------|---------------------------|-------------------------|-------------------------|---------------------|-------------------|---------|
| Whether the Risk Management Committee has a Regular Chairperson |            |                           |                         |                         | Yes                 |                   |         |
| Sr  | DIN Number | Name of Committee members | Category 1 of directors | Category 2 of directors | Date of Appointment | Date of Cessation | Remarks |
| 1   |            |                           |                         |                         |                     |                   |         |
| 2   |            |                           |                         |                         |                     |                   |         |
| 3   |            |                           |                         |                         |                     |                   |         |
| 4   |            |                           |                         |                         |                     |                   |         |
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| 7   |            |                           |                         |                         |                     |                   |         |
| 8   |            |                           |                         |                         |                     |                   |         |
| 9   |            |                           |                         |                         |                     |                   |         |
| 10  |            |                           |                         |                         |                     |                   |         |

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically

| Corporate Social Responsibility Committee                                       |            |                           |  |                         |                     |                   |         |
|---|------------|---------------------------|--|-------------------------|---------------------|-------------------|---------|
| Whether the Corporate Social Responsibility Committee has a Regular Chairperson |            |                           |  |                         | Yes                 |                   |         |
| Sr  | DIN Number | Name of Committee members | Category 1 of directors                  | Category 2 of directors | Date of Appointment | Date of Cessation | Remarks |
| 1   | 00012138   | PRADIP MANUBHAI PATEL     | Non-Executive - Non Independent Director | Chairperson             | 02-02-2015          |                   |         |
| 2   | 01056652   | PRASHANT CHANDRAKANT AMIN | Non-Executive - Nominee Director         | Member                  | 02-02-2015          |                   |         |
| 3   | 00297159   | MANJULA DEVI SHROFF       | Non-Executive - Independent Director     | Member                  | 25-07-2016          |                   |         |
| 4   |            |                           |  |                         |                     |                   |         |
| 5   |            |                           |  |                         |                     |                   |         |
| 6   |            |                           |  |                         |                     |                   |         |
| 7   |            |                           |  |                         |                     |                   |         |
| 8   |            |                           |  |                         |                     |                   |         |
| 9   |            |                           |  |                         |                     |                   |         |
| 10  |            |                           |  |                         |                     |                   |         |

| Other Committee |            |                           |                         |                         |                         |         |
|-----------------|------------|---------------------------|-------------------------|-------------------------|-------------------------|---------|
| Sr              | DIN Number | Name of Committee members | Name of other committee | Category 1 of directors | Category 2 of directors | Remarks |
| 1               |            |                           |                         |                         |                         |         |

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**Disclosure of notes on composition of committees explanatory:**

Shri Nirmal Pratap Bhogilal was appointed as a Member of the Audit Committee on 4th November, 2011 and later in the reconstitution of the Committee, he was appointed as the Chairman of the Audit Committee w.e.f. 30th January, 2023.

Shri Venkatraman Srinivasan was appointed as a Member in Audit Committee by the Board of Directors at their meeting held on 24th April, 2023.

Shri Venkatraman Srinivasan was appointed the Chairman and Shri Nirmal Pratap Bhogilal was appointed as a Member of the Audit Committee by the Board of Directors at their meeting held on 10<sup>th</sup> July, 2023.

[Home](#)[Validate](#)**Annexure 1****III. Meeting of Board of Directors**

Disclosure of notes on meeting of board of directors explanatory

[Add Notes](#)

| Sr   | Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order) | Maximum gap between any two consecutive (in number of days) | Notes for not providing Date | Whether requirement of Quorum met (Yes/No) | Total Number of Directors as on date of the meeting | Number of Directors present* (All directors including Independent Director) | No. of Independent Directors attending the meeting* |
|--|---|---|------------------------------|--|---|---|---|
| <a href="#">Add</a> <a href="#">Delete</a> |   |   |                              |  |   |   |   |
| 1  | 24-04-2023  |   |                              | Yes  | 7   | 7   | 3   |
| 2  | 10-07-2023  | 76  |                              | Yes  | 8   | 7   | 3   |

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\* to be filled in only for the current quarter meetings

| Annexure 1   |                   |   |   |                         |                               |  |  |  |   |  |
|--|-------------------|---|---|-------------------------|-------------------------------|--|--|--|---|--|
| IV. Meeting of Committees                                |                   |   |   |                         |                               |  |  |  |   |  |
| Disclosure of notes on meeting of committees explanatory |                   |   |   |                         |                               |  | Add Notes  |  |   |  |
| Sr   | Name of Committee | Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order) | Maximum gap between any two consecutive (in number of days) | Name of other committee | Reason for not providing date | Whether requirement of Quorum met (Yes/No) | Total Number of Directors in the Committee as on date of the meeting | Number of Directors Present (All Directors including Independent Director) | No. of Independent Directors attending the meeting* | No. of members attending the meeting (other than Board of Directors) |
| <div>AddDelete</div>                                     |                   |   |   |                         |                               |  |  |  |   |  |
| 1  | Audit Committee   | 24-04-2023  |   |                         |                               | Yes  | 3  | 3  | 2   | 0  |
| 2  | Audit Committee   | 10-07-2023  | 76  |                         |                               | Yes  | 4  | 3  | 2   | 0  |
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\* to be filled in only for the current quarter meetings



| Annexure 1   |  |                                  |  |
|--|--|----------------------------------|--|
| V. Related Party Transactions                                  |  |                                  |  |
| Sr   | Subject  | Compliance status<br>(Yes/No/NA) | If status is "No" details of non-compliance may be given here. |
| 1  | Whether prior approval of audit committee obtained   | Yes                              |  |
| 2  | Whether shareholder approval obtained for material RPT   | Yes                              |  |
| 3  | Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee | Yes                              |  |
| Disclosure of notes on related party transactions              |  |                                  | <div>Add Notes</div>   |
| Disclosure of notes of material transaction with related party |  |                                  | <div>Add Notes</div>   |

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WI Details of non compliance of prior approval of audit committee obtained

WI Details of non compliance of shareholder approval obtained for material RPT

WI Details of non compliance of RPT entered into pursuant to omnibus approval have been reviewed by audit committee

Dis Disclosure notes on quarterly formats for compliance report on corporate governance

Disclosure of notes of material transaction with related party

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### Details of Cyber security incidence

Whether as per Regulation 27(2)(ba) of SEBI (LODR) Regulations, 2015 there has been cyber security incidents or breaches or loss of data or documents during the quarter

No

Date of the event

Brief details of the event

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| Annexure 1       |   |                            |
|------------------|---|----------------------------|
| VI. Affirmations |   |                            |
| Sr               | Subject   | Compliance status (Yes/No) |
| 1                | The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015   | Yes                        |
| 2                | The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015<br><b>a. Audit Committee</b>   | Yes                        |
| 3                | The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015.<br><b>b. Nomination &amp; remuneration committee</b>                                | Yes                        |
| 4                | The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015.<br><b>c. Stakeholders relationship committee</b>                                    | Yes                        |
| 5                | The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015.<br><b>d. Risk management committee (applicable to the top 1000 listed entities)</b> | NA                         |
| 6                | The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.   | Yes                        |
| 7                | The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.                             | Yes                        |
| 8                | This report and/or the report submitted in the previous quarter has been placed before Board of Directors.  | Yes                        |
| 9                | Any comments/observations/advice of Board of Directors may be mentioned here:   | <a href="#">Add Notes</a>  |

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| Annexure 1 |                   |  |
|------------|-------------------|--|
| Sr         | Subject           | Compliance status                        |
| 1          | Name of signatory | Rikenkumar Dalwadi                       |
| 2          | Designation       | Company Secretary and Compliance Officer |

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| Sr                                   | Particulars  | Regulation Number                    | Compliance status (Yes/No/NA) | If status is "No" details of non-compliance may be given here. |
|--------------------------------------|--|--------------------------------------|-------------------------------|--|
| 1                                    | Copy of the annual report including balance sheet, profit and loss account, directors report, corporate governance report, business responsibility report displayed on website | 46(2)                                | Yes                           |  |
| 2                                    | Presence of Chairperson of Audit Committee at the Annual General Meeting   | 18(1)(d)                             | Yes                           |  |
| 3                                    | Presence of Chairperson of the nomination and remuneration committee at the annual general meeting   | 19(3)                                | Yes                           |  |
| 4                                    | Presence of Chairperson of the Stakeholder Relationship committee at the annual general meeting  | 20(3)                                | Yes                           |  |
| 5                                    | Disclosure of the Secretarial Audit Report of the listed entity and the material subsidiaries in the Annual Report   | 24A(1)                               | Yes                           |  |
| 6                                    | Submission of Annual Secretarial Compliance Report   | 24A(2)                               | Yes                           |  |
| 7                                    | Whether "Corporate Governance Report" disclosed in Annual Report   | 34(3) read with para C of Schedule V | Yes                           |  |
| Any other information to be provided |  |                                      |                               | <a href="#">Add Notes</a>                                      |

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|   |                   |  |
|---|-------------------|--|
| 1 | Name of signatory | Rikenkumar Dalwadi                       |
| 2 | Designation       | Company Secretary and Compliance Officer |

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| Additional Half yearly Disclosure   |   |  |  |
|---|---|--|--|
| Applicability of disclosure   | Applicable                                  |  |  |
| Reason for Non Applicability  | <a href="#">Add Notes</a>                   |  |  |
| I. Disclosure of Loans/ guarantees/comfort letters /securities etc.refer note below   |   | The Figure should be mentioned in Actual INR only      |  |
| (A)Any loan or any other form of debt advanced by the listed entity directly or indirectly to   |   |  |  |
| Entity  | Aggregate amount advanced during six months | Balance outstanding at the end of six months           |  |
| Promoter or any other entity controlled by them   | 0.00  | 0.00   |  |
| Promoter Group or any other entity controlled by them   | 0.00  | 0.00   |  |
| Directors (including relatives) or any other entity controlled by them  | 0.00  | 0.00   |  |
| KMPs or any other entity controlled by them   | 0.00  | 0.00   |  |
| (B) Any guarantee / comfort letter (by whatever name called) provided by the listed entity directly or indirectly, in connection with any loan(s) or any other form of debt availed By  |   |  |  |
| Entity  | Type (guarantee, comfort letter etc.)       | Aggregate amount of issuance during six months         | Balance outstanding at the end of six months(taking into account any invocation) |
| Promoter or any other entity controlled by them   | 0   | 0.00   | 0.00   |
| Promoter Group or any other entity controlled by them   | 0   | 0.00   | 0.00   |
| Directors (including relatives) or any other entity controlled by them  | 0   | 0.00   | 0.00   |
| KMPs or any other entity controlled by them   | 0   | 0.00   | 0.00   |
| (C) Any security provided by the listed entity directly or indirectly, in connection with any loan(s) or any other form of debt availed by  |   |  |  |
| Entity  | Type of security (cash, shares etc.)        | Aggregate value of security provided during six months | Balance outstanding at the end of six months                                     |
| Promoter or any other entity controlled by them   | 0   | 0.00   | 0.00   |
| Promoter Group or any other entity controlled by them   | 0   | 0.00   | 0.00   |
| Directors (including relatives) or any other entity controlled by them  | 0   | 0.00   | 0.00   |
| KMPs or any other entity controlled by them   | 0   | 0.00   | 0.00   |
| (D) Additional Information  |   |  | <a href="#">Add Notes</a>  |
| II. Affirmations  |   |  |  |
| Affirmations  |   | Compliance Status                                      | Company Remarks  |
| All loans (or other form of debt), guarantees, comfort letters (by whatever name called) or securities in connection with any loan(s) (or other form of debt) given directly or indirectly by the listed entity to promoter(s), |   | Yes  | <a href="#">Add Notes</a>  |
| Name  | Vishal C Begwani                            |  |  |
| Designation   | CFO   |  |  |
| Place   | Vallabh Vidyanagar                          |  |  |
| Date  | 07-10-2023                                  |  |  |

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### Signatory Details

|                       |  |
|-----------------------|--|
| Name of signatory     | Rikenkumar Dalwadi                       |
| Designation of person | Company Secretary and Compliance Officer |
| Place                 | Vallabh Vidyanagar                       |
| Date                  | 07-10-2023                               |

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